**Quick safeguarding checklist for sports groups, voluntary sector organisations and faith groups**

This safeguarding checklist is designed to allow you to check that the activities you undertake are compliant with current legislation and best practice as set out in [Working Together to Safeguard Children](https://www.gov.uk/government/publications/working-together-to-safeguard-children--2) (2018). This sets out that policies and systems should be in place to safeguard and protect children from harm.

If you are part of a bigger organisation or affiliated to a governing body, you should first check your own, specific safeguarding guidance and training requirements, as this checklist is intended as a starting point for groups who are wanting to think about and develop their safeguarding arrangements and do not have resources supplied to them already.

**Nottinghamshire and Nottingham City Safeguarding Children Partnerships’ quick safeguarding checklist:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **yes** | **no** | **partially** |
| **1** | Do you have safeguarding/child protection policy and procedures and are they advertised and easily accessible to staff, parents and children? |  |  |  |
| **2** | Are safeguarding concerns recorded and monitored? (How do you know that your procedures are followed when there is a concern raised?) |  |  |  |
| **3** | Do staff (both paid and volunteers) and parents know what to do if there are concerns about a child? |  |  |  |
| **4** | Are children given information on where to go for help and advice, and are they listened to if they make a complaint? |  |  |  |
| **5** | Do you have a designated safeguarding person (and a deputy) who will take charge if a concern is raised, and have they got access to training and advice? |  |  |  |
| **6** | Does your designated safeguarding person (and their deputy) know how to make a referral to children’s social care or the police if necessary? |  |  |  |
| **7** | Are the proper checks done at the point of recruitment on staff (both paid and volunteers)? |  |  |  |
| **8** | Is regular safeguarding training obligatory and available for staff (both paid and volunteers)? |  |  |  |
| **9** | Is there guidance on expected standards of behaviour (including social media) for staff, families and also for children towards other children? |  |  |  |

**If your answers make you think more work may be needed please see below for more information:**

For a more detailed safeguarding checklist and resources for **sports groups** please see the NSPCC Child Protection in Sport Unit website [Online self-assessment tool](https://thecpsu.org.uk/self-assessment-tool/) which is based on the NSPCC CPSU [Standards for safeguarding children in sport](https://thecpsu.org.uk/resource-library/tools/standards-for-safeguarding-and-protecting-children-in-sport/)

For a more detailed safeguarding checklist for **voluntary organisations** **and faith groups** please see the safeguarding resources for the voluntary and community sector provided by the NSPCC on their website [nspcc.org.uk/vcs](https://www.nspcc.org.uk/services-and-resources/research-and-resources/2017/are-they-safe/)and the[NSPCC online safeguarding self-assessment tool](https://safeguardingtool.nspcc.org.uk/self-assessment-tool/)for voluntary sector organisations.

Safeguarding resources and training are available from other sources including the [Nottinghamshire](https://nscp.nottinghamshire.gov.uk) and [Nottingham City](https://www.nottinghamcity.gov.uk/ncscp) Safeguarding Children Partnerships, [Nottingham CVS](https://www.nottinghamcvs.co.uk/support-for-groups/training-courses), and also faith based safeguarding organisations.