

MINUTES OF MEETING



Meeting title: Strategic Leadership Group
Date and time: Wednesday 11 April 2019 from 9.00am-12.00pm
Location: Room 22 (CH2.186), 2nd Floor, County Hall, West Bridgford

Present:

Colin Pettigrew, Corporate Director, Children and Families, Nottinghamshire County Council (**Chair**)
 Nichola Bramhall, Greater Nottingham Clinical Commissioning Groups, Director of Nursing and Quality, Nottingham North and East, Nottingham West and Rushcliffe CCGs (Deputising for Elaine Moss)
 Nicola Ryan, NHS Bassetlaw Clinical Commissioning Group, Chief Nurse, Executive Lead Quality and Safety, NHS Bassetlaw CCG
 Andrew Gowan, Detective Superintendent, Head of Public Protection, Nottinghamshire Police
 Chris Few, Independent Scrutineer
 Steve Baumber, Service Manager, Partnerships and Planning, Safeguarding, Assurance and Improvement Group, Nottinghamshire County Council
 Michelle Elliott, NSCP Administrator, Nottinghamshire County Council (minute taker)

Apologies:

Elaine Moss, Chief Nurse and Director of Quality and Governance, Mid Nottinghamshire Clinical Commissioning Groups.

1. Introductions	Actions
<p>Colin Pettigrew welcomed everyone to the meeting and introductions were made.</p> <p>Apologies noted from Elaine Moss – Nichola Bramhall deputising for Elaine.</p> <p>It was noted there were no ‘declarations of interest’.</p> <p>2. Minutes of the previous meeting held on 16 January 2019</p> <p>The minutes of the meeting held on the 16 January were reviewed for accuracy and actions: -</p> <p>Actions on page 2, 3, 4,6,7 completed.</p> <p>Action: (Page 5) - Steve Baumber to bring a draft paper to the July 2019 meeting of this group outlining the above and including issues re-funding/cross authority working for training and indicators as to what might be appropriate for change/deletion from the existing arrangements for 2020/21 – Update Colin Pettigrew explained that he had briefed the lead partners on the progress with the new arrangements and raised the issue of funding in order to get an indication of their views. Chief Constable Craig Guildford has committed to protect the Nottinghamshire Police contribution from any reduction but could not increase it. Anthony May (NCC), Amanda Sullivan (CCGs Notts) and Idris Griffiths (Bassetlaw CCG) agreed that they would not want progress with the new arrangements to be prevented if there was</p>	

<p>not scope in the police budget for an additional contribution from the police.</p> <p>A discussion followed around equitable resourcing across the Partnership and how to demonstrate this in other ways. It was also suggested that working Cross Authority as much as possible would help. Partners could lead on certain issues.</p> <p>Action: (Page 5) – Andy Gowan, Elaine Moss and Nicola Ryan to provide Steve Baumber with strategic objectives they need assurance on; to be used in conjunction with the local authority strategy for Steve to produce a draft business plan for October 2019 meeting of this group – ONGOING.</p> <p>Action: (Page 6) – Steve Baumber to develop a new business cycle for the October meeting of this group – ONGOING.</p> <p>The minutes of 16 January were agreed as an accurate record.</p>	
<p>3 Safeguarding arrangements:</p> <p>Safeguarding Assurance & Improvement Group briefing</p> <p>Steve Baumber talked to a prepared presentation and highlighted the key points from the Safeguarding Assurance & Improvement Group meeting which took place on the 13 March 2019.</p> <p>Points to note/actions from presentation and briefing note:</p> <p>Training joint working - Concerns around joint training and the level of training opportunities and resources within the county and the possible risk of diluting the training offered in the County. Cross Authority Training would be effective only if it was fully funded by the City and County. Currently waiting for confirmation of any proposals from the City.</p> <p>Agreed: The County arrangements of the Partnership shouldn't subsidise the City Partnership arrangements and the quality and standard of training provided in the county should remain - not to be diluted & continue to meet the multi-agency needs.</p> <p>HMIP inspection of DLNR CRC – concerns raised concerning content of the report – Bob Bearne to provide a report and attend the next SAIG meeting in June. It was confirmed that this item has been discussed at the City Strategic Meeting.</p> <p>Performance Information Report – In the process of being reviewed a meeting is being arranged to look at proxy measures.</p> <p>Frontline visits – The SAIG have agreed a programme for each member of the SAIG undertake one visit a year to frontline practitioners.</p> <p>Multi-agency audit programme to be moved back 3 months due to resourcing.</p> <p>Rapid Review discussed at previous meeting – there is some local learning which has been acted upon, no further review required – the National Panel agreed with the Rapid Review Response.</p>	

<p>Contextual Safeguarding – Youth Violence and Criminal Exploitation Panel took place in January. Going forward will be a regular panel – work ongoing around the pathway of the panel and terms of reference. There will be a Multi-agency steering group for the work confirmation</p> <p>Andy Gowan confirmed that ‘Operation Taffy’ continues within the City and County linked with the knife crime cohorts and serious violence groups.</p>	
<p>Subgroup exception reporting</p> <p>Member of this group will have responsibility for overseeing one of the subgroups flagging up any difficulties/issues.</p> <p>Elaine Moss is responsible for Learning & Development Workforce and has arranged a meeting with Becky Sands (Chair).</p> <p>Andy Gowan is overseeing the Safeguarding Practice Review Group. DCI Clare Dean is the Chair for both the City and County Child Safeguarding Practice Review Groups. Claire has recently been promoted and is remaining in post. The first meeting under the new arrangements is the 17 April 2019. Andy Gowan has arranged a meeting with Clare following the meeting on the 17 April. The group will be following up outstanding actions and recommendations from previous Serious Case Reviews.</p> <p>Agreed: Exception reporting only to be provided to this group meeting unless any difficulties or issues.</p> <p>Action: ME to write a letter on behalf of the SLG congratulating Clare Dean on her promotion.</p> <p>Agreed: Chris Few asked if he could be sent copies of the minutes from the subgroup meetings.</p> <p>Colin Pettigrew enquired if documents could be uploaded onto SharePoint for external partners. SB explained that we are currently looking into SharePoint but there is a problem with external providers.</p> <p>Action: Colin Pettigrew and Steve Baumber to pursue SharePoint for external partners outside of this meeting.</p>	<p>ME (Completed)</p> <p>ME</p> <p>CP/SB</p>
<p>Learning from ‘Early Adopters’</p> <p>Colin Pettigrew highlighted the key points from the ‘Early Adopters Newsletter’.</p> <p>Agreed: NSCP Officers to continue to monitor Early Adopter work and draw out any potential learning to be included within the development of our own arrangements.</p> <p>Colin Pettigrew spoke about the Chief Executive and Leader of the County Council having commissioned Local Government Association LGA Peer Review on Tuesday 4 June 2019 for 4 days – Mick Gibbs will be the lead from North Lincolnshire to explore strengths, partnership working and financial expenditure.</p> <p>Action: Colin Pettigrew will prepare a briefing note and circulate.</p>	
<p>Safeguarding Arrangements v1.2</p>	

<p>SB spoke to the updated Safeguarding Arrangements with the tracked changes.</p> <p>Agreed: Members agreed the tacked changes in the document.</p> <p>Further amendments made:</p> <p>Page 4 – Delete Mid and Greater from the Clinical Commissioning Groups throughout the document – Membership list page 17.</p> <p>Chris Few enquired if this includes College of Further Education. Steve to include other colleges, education, elective home education.</p> <p>Page 17 to include the NHS logo – It was noted all names were correct.</p> <p>Page 26 Notification Chief Nurse Nottingham & Nottinghamshire - delete the individual names.</p> <p>Safeguarding in Schools Forum Groups very positive – 6 representatives from schools and geographic areas will attend the Partnership Forum. SB shared that a considerable amount of work has been completed with schools concerning the new safeguarding arrangements.</p> <p>Action: After further discussions it was agreed for a letter to be forward to schools to inform them of their DSL Representative.</p> <p>Action: Subject to the amendments being made a copy of the report will be forwarded to members for electronic signatures returned and will then be published.</p> <p>Action: Copies of the Organisational Structure Chart to be printed off A3 size.</p>	<p>SB (COMPLETED)</p> <p>SB (COMPLETED)</p> <p>ME (COMPLETED)</p>
<p>Risk Log</p> <p>Steve Baumber spoke to the Risk Log template which is a mechanism for recording, assessing monitoring strategic risk which involves RAG rating.</p> <p>The group then agreed that any existing risks recorded on the current log should be reviewed and carry forward any ongoing risks. The risks should relate to issues that the partnership can resolve.</p> <p>Strategy Discussions to be carried forward -change the wording to be made more up to date – reflecting it was an issue in 2015 and continues to be an issue in 2019 which was raised again by Ofsted in the Focused Visit.</p> <p>Looked After Children - CAMHS availability – risk as corporate parents – Lucy Peel/Katharine Browne should be able to assist with detail of risk.</p> <p>Financial pressure on all partner agencies and capacity of staff.</p> <p>Contextual Safeguarding: Criminal Exploitation, Knife Crime, County Lines, Modern day slavery, CCE – Laurence Jones & Rachel Miller – (Youth Violence Panel).</p> <p>RAG Rating - To include a column which will show how the risks are progressing/escalating.</p>	

<p>4. Current issues for noting:</p> <p>Emerging Issues – Cross Border medical assessments - SB explained that a recent case had raised concerns around arrangements for child protection medical assessments – This issue was due to the commissioning arrangements for services. There were two different areas with two different contracts – Derbyshire see children on a geographical basis and Nottinghamshire on a GP registration.</p> <p>Nicola Bramhall confirmed a meeting has been arranged for 13 May between Public Health Commissioners from both Nottinghamshire and Derbyshire to look at contracts and arrangements making sure it's clear in contracts and service specifications how these cross-border cases are managed in the future.</p> <p>Action: Nicola Bramhall to bring an update to the next meeting in July.</p> <p>CDOP – concerns raised by HM Coroner re rapid response, E-CDOP implementation</p> <p>A letter has been received from the HM Coroner being critical about the Rapid Response process (City case). Colin Pettigrew has responded to the coroner explaining that the CDOP is now joint under the new arrangements and her concerns have been forwarded to Helene Denness, Chair of the Cross Authority CDOP.</p> <p>A group discussion followed, concerning the inquest, processes and the coroner being involved in training.</p> <p>Action: Andy Gowan requested a copy of the inquest finding/conclusion and response letter from Colin Pettigrew.</p> <p>Electronic E-CDOP system for recording cases has been implemented – training taken place even though there was a slight technical problem. Child deaths and cases from previous year will be back record converted where reviews will be taking place this year.</p> <p>SB spoke about the governance of e-CDOP - allowing the group to work effectively, who to report concerns to around decisions and administration support.</p> <p>It was agreed that health would lead on this; Nichola Bramhall to discuss with Elaine Moss the governance of e-CDOP Group and report back to SLG.</p> <p>It was agreed for a footnote to be added to the Organisational Chart re CDOP.</p> <p>SB noted that IICSA had requested an update on how we are responding to Harmful Sexual Behaviour. SB has provided minutes from the Audit Subgroup, Action Plan, Report which was submitted to the Board and minutes from the Board meeting. No date for publication, possibly late summer.</p> <p>SB shared that new child safeguarding practice review guidance has been issued which is an update on what the National Panel is doing and their findings so far – The guidance to be shared at the Child Safeguarding Practice Review</p>	<p></p> <p>NB/EM</p> <p>ME (COMPLETED)</p>
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<p>Group. The three main points reinforce the role of local decision making and accountability, locally sign off for the Rapid Review, is as follows - health Chief Nurse, police Andy Gowan, social care, Group Manager. Further guidance on Serious Incident Reviews – Format bullet point list on Rapid Reviews.</p> <p>Action: ME to share the hyper-link.</p>	<p>Action</p> <p>ME</p>
<p>Publication of KN15 SCR</p> <p>KN15 Serious Case Review published on 19 March 2019 and the reflection on inquest process - it was noted there were concerns about the tension between the SCR and Coronial processes. CF provided an addendum report concerning the inquest and clarified several issues.</p> <p>Colin thanked Chris Few for his leadership involvement with KN15 and the support of the Board</p> <p>Practitioners found that their contribution to the review was rigorously challenged during the inquest.</p>	
<p>Waltham Forest SCR</p> <p>Workshop Event - SCR Lead Reviewer John Drew – Practitioners Learning Event took place on 1 April. Issues around the school and their response. Panel meeting taking place in London; Laurence Jones and Rachel Miller attending on behalf of Partnership. John Drew has requested procedures/guidance on exploitation. SB confirmed that the timescale remains the same.</p>	
<p>5. Partnership meeting (21/05/19) programme</p> <p>Steve Baumber spoke to the Partnership Forum Agenda for the Partnership Event on 21 May 2019 which is for consideration and to agree the contribution from safeguarding partners.</p> <p>A discussion then took place and the following was agreed:</p> <p>Partnership update Introduction – Partnership leads – Colin Pettigrew (Chair) to socialise their role - updates Partnership update Current improvement priorities – Andy Gowan</p> <p>A discussion took place about possible inputs on contextual safeguarding including Barnardos.</p> <p>Safeguarding non-mobile babies – input arranged.</p>	
<p>6. Joint working with Nottingham City: SLG, training, procedures, CDOP, Partnership Forum</p> <p>It was noted that Cross Authority working is moving forward under the new arrangements.</p> <p>A discussion took place around scheduling a joint Cross Authority Strategic Leadership Meeting once a year.</p> <p>Action: Colin Pettigrew to contact colleagues in the City Council.</p>	<p>Action</p> <p>CP</p>

<p>Child Safeguarding Practice Review Group meeting 17 April 2019 NSCP Learning & Workforce Development Group meeting 26 April 2019. Cross Authority Procedures Group meeting planned for the 16 May 2019.</p>	
<p>AOB</p> <p>Nichola Bramhall noted for the minutes that they have formally established a single Executive Team across the 6 Nottingham and Nottinghamshire CCGs. Amanda Sullivan, Accountable Officer; Elaine Moss, Chief Nurse; Nichola Bramhall Associate Director of Nursing which will cover Safeguarding.</p> <p>Next stage being launched in May a consultation with wider designated staff to integrate the Adult and Children, City and County Safeguarding Team – Think Family.</p> <p>In the process of submitting application for a formal merger with the view of becoming a single strategic organisation from the 1st April next year.</p> <p>A discussion took place concerning a news article around Lowdham Grange Prison allowing prisoners to read to their children bedtime stories from jail. It was noted that the sessions are filmed so the children can watch them at home.</p>	
<p>Next meeting: - Wednesday 17 July 2019, 9.30am – 12.30pm, Meeting room 16, Third Floor, County Hall. The meeting was subsequently re-scheduled to 22 August 2019.</p>	